



ICPHR Annual Working Meeting Minutes

Niterói, Brazil, 21-23 August 2014

Hosted by: Universidade Federal Fluminense

Executive Summary

The goals of the meeting were to

- discuss ongoing and new projects
- discuss a new governance structure
- discuss an international conference on the impact of PHR and next year's AWM

Attendance

The meeting was attended by twenty six new and returning ICPHR members from Australia, Brazil, Canada, Germany, Portugal, Sweden, and the United States.

Meeting Overview

The majority of the meeting was spent in small groups discussing current and future projects. Time was also given to exploring emergent issues and strategic planning for the ICPHR.

Projects

- **Knowledge Base**

The Knowledge Base (KB) will be a source of reports on PHR projects as well as materials on PHR theory and methods. Selection criteria for papers and other forms of publication to be included in KB were discussed. The KB will be hosted at the University of Alberta (Canada).

- **Website**

The ICPHR website will include sub-sites in different languages. It will showcase ICPHR members work and connect this with a geographical mapping. Also planned is a database registering members' projects. Short blog posts will also feature projects of ICPHR members. More photos and videos on the site will be included as well as more links to other PHR resources.

- **Online Short Course (New)**

In addition to the regional on-site courses on participatory research methods, there will be an online course hosted by International Office at Central Queensland University (Australia). A pilot is being developed in English. Details were discussed regarding course content, access and cooperation with institutions in the various language groups and regions.

- **Literature Reviews**

Participatory Research at McGill (PRAM) at McGill University (Montreal, Canada) is taking the lead on providing support and coordination for ICPHR members to conduct literature reviews in their own regions and languages. A place will be established on the website for reviews being conducted by McGill and others.

- **Evaluation/Methods and Tools. (New)**
Participatory evaluations are part of PHR, but also PHR projects themselves need to be evaluated. The existing literature and tools for evaluating PHR will be reviewed and the results will be posted on the ICPHR website. In addition, work will be done on a common model for evaluating PHR projects.
- **Publication Strategies**
Members are encouraged to include the ICPHR as an organization in their publications and on their websites. ICPHR position papers should also be cited, whenever possible. Leads for joint publications will be identified (peer-reviewed articles, special journal editions, books, etc.).
- **Methodology/Theoretical Foundations. (New)**
The different traditions, concepts and frameworks used by ICPHR members regarding the methodology and theoretical foundations of PHR will be identified and discussed. A short online survey will be implemented in order to collect information on the various theoretical approaches and methods used.
- **Building Stories (New)**
Learning from each other's experience is an important goal of the ICPHR. To this end, an oral history project will be conducted with the results being published in a peer-reviewed journal. Over the longer term a repository will be developed to collect and summarize the experiences of the members.
- **Position Papers**
Two new position papers focusing on empowerment and on health education and participation will be developed.

Emergent Issues

- **New Structure for the ICPHR**
The structure of the ICPHR has consisted of the Executive Committee and the Annual Working Meeting, both organized and coordinated by the Central Office. In order to increase capacity, a new governance structure will be implemented. At the core is a consortium of institutions, each taking the lead on an issue central to the ICPHR. The Executive Committee will be expanded to include delegates from the consortium members. In addition, a new forum for members will be created which will meet once a year in a virtual setting (e. g. by Skype). The consortium members are:

Member	Institution	Focus Area
Prof. Sonia Acioli	Faculdade de Enfermagem, Universidade do Estado do Rio de Janeiro (Brazil)	Theory of PHR
Prof. Sarah Banks	Community & Youth Work Studies Unit, School of Applied Social Sciences, Durham University (UK)	Ethics in PHR
Prof. Irma Brito	Escola Superior de Enfermagem de Coimbra and Universidade de Cabo	Training in PHR

	Verde (Portugal)	
Dr. Tina Cook	Research and Enterprise, Health, Community & Education Studies, School of HCES, Northumbria University (UK)	Impact of PHR
Jon Salsberg	Participatory Research at McGill (PRAM), Department of Family Medicine, McGill University (Canada)	Literature Reviews
Prof. Jane Springett	Centre for Health Promotion Studies, School of Public Health, University of Alberta (Canada)	Media (website & repository)
Prof. Nina Wallerstein	Department of Family and Community Medicine, University of New Mexico (USA)	Evaluation of PHR
Prof. Michael Wright	Institute for Social Health, Catholic University of Applied Sciences Berlin (Germany)	Central Office

- **Meetings**

The AWM 2015 will take place in Berlin (Germany). The meeting will be preceded by an international conference on the impact of PHR. The meeting in 2016 is being planned for Curitiba (Brazil).

Please email a.bethmann@bethil.de if you have questions or concerns about these minutes.